Evaluation of Seller QA Programs Flowchart

The quality classification of High, Moderate, Low, or Negligible (i.e., A1, A2, A3, or A4, respectively) is selected and assigned to a purchase requisition (REQ) in accordance with the Graded Approach for Quality Requirements and Purchase Requisition Review for Quality-related Requirements subject areas.

Note: These classifications are equivalent to the ESH&Q Risk Levels Critical, Major, Minor, or Negligible (i.e., A1, A2, A3, or A4, respectively).

Before an evaluation is conducted, PPM determines if the seller (such as a manufacturer or distributor) has any outstanding discrepancies that should be added to the seller QA program evaluation.

Note: PPM also identifies any sellers that should be removed from consideration.

Is a seller's QA program evaluation necessary?

NO → Process the requisition.

YES

Determine which evaluation/documentatin method to be utilized (Onsite, History, 3rd Party, Desk Survey).

Onsite Visit (A1 & A2 only) → Seller Quality Evaluation Survey Form

Seller History → Form (optional)

3rd Party (ISO, ASME, SQIG) → Form (optional)

Desk Survey → Seller Quality Evaluation Survey Form

This evaluation form may be included in the request for quotation package and completed by the seller.

Evaluation is conducted by the responsible individual or designee.

Document the evaluation results

No deficiencies are found

Deficiencies are found

Inform the Seller that deficiencies have been found.

The Seller corrects deficiencies in a reasonable time frame

YES

NO

The responsible individual or designee determines the appropriate course of action.